Sunway University, is reactivating the student email facility. It is called “iMail”.

- Starting from **12 July 2010**, iMail will be available for student to activate and use.
- Effective **1 August 2010**, the Sunway Student iMail account will be the ONLY recognized email account for communication between students and staff (including lecturers).
- iMail email account is a **FREE** account for all Sun-U student. You can continue to use the account even after you graduated. (subject to review)
- Your iMail ID is in the form of `<student ID number>@imail.sunway.edu.my`. All official campus communication will be sent via this account.

Steps to activate and access your email account:
1. If you had not retrieve your network logon information, please obtain it from Computer Learning Centre 1, South Building, West. (Note: If you had just paid your school fees, you would need to wait 1 day before you could proceed to step 2)
2. Login to any workstation in the Computer Learning Centre, and change your first time network logon password. If you had this, proceed to step 3.
3. Login to [http://izone.sunway.edu.my](http://izone.sunway.edu.my) using your student number to get your iMail first time temporary password and then visit [www.imail.sunway.edu.my](http://www.imail.sunway.edu.my) to sign-in and activate your iMail account.
   Important Note: Please change your temporary iMail password. The password provided through iZone is temporary and should be changed to one you’ll remember!
4. You are now ready to use your iMail account, just login to [www.imail.sunway.edu.my](http://www.imail.sunway.edu.my) from any supported web browser to retrieve your campus email. This account is your official Sun-U email account, so check it regularly. This account will be used for official campus email communication from various Sun-U academics and student support offices, and your lecturers.

A comprehensive suite of additional services are made available for you:
- Skydrive with 25GB storage (Virtual storage)
- Office Web Apps (Document sharing and collaboration)
- Outlook Calendar (Calendar scheduling and sharing)
- Spaces (Blogs & social networking suite)

**Go Live on 12 July 2010**

**Need Assistance?**
**ITS Lab Support Contact:**
Mail: helpdesk@sunway.edu.my
Tel: 603-7491 8622 x8103
or proceed to CLC1(Computer Learning Centre 1) counter support at Level 1 South Building, West.